

MELLS PARISH COUNCIL

mellsparishcouncil.org.uk

JUNE 2020

I hereby give notice that a meeting of Mells Parish Council will be held on **Tuesday 9th June 2020 at 7.15pm**.

PLEASE NOTE: THIS MEETING IS BEING HELD REMOTELY VIA ZOOM

(maximum duration of 40 minutes)

(New legislation came into force on 6 April 2020 which allows parish councils to hold meetings remotely for a period of one year where necessary for business continuity.)

Residents, who wish to discuss a matter and participate in the live meeting *(and who have access to the necessary requirements to operate Zoom – computer/laptop etc, good strength and stable internet connection, webcam and microphone)* **must inform the Clerk no later than 48 hours before the meeting.** A link inviting you to the meeting will be sent on the day of the meeting. *Due to time constraints, please also give an indication of any matter you wish to raise.*

Residents who do not have the necessary means to attend the Zoom meeting, are invited to raise their issue via phone/email/letter to the clerk no later than 48 hours prior to the commencement of the meeting. The item will be raised by the Clerk at the meeting and a response will be made as soon as possible.

Normal meeting protocols will be adhered to. Public participation is permitted under Item 04.05.20. After this item the meeting goes into closed session. The public are allowed to speak on another agenda item but permission needs to be sought from the Chair who can use their discretion. (In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chair of the meeting may direct that a written or oral response be given.)

Yours sincerely



Parish Clerk

A G E N D A

- 01.06.20 PRESENT**
- 02.06.20 APOLOGIES FOR ABSENCE**
- 03.06.20 DECLARATIONS OF INTEREST**
- 04.06.20 PUBLIC PARTICIPATION**
- 05.06.20 REPORT FROM DISTRICT COUNCILLOR**
- 06.06.20 REPORT FROM COUNTY COUNCILLOR**
- 07.06.20 APPROVAL OF MINUTES DATED 12th MAY 2020**
- 08.06.20 ADOPTION OF ADDENDUM TO STANDING ORDERS TO COVER REMOTE MEETINGS**
- 09.06.20 REGISTRATION WITH INFORMATION COMMISSIONER'S OFFICE – DATA PROTECTION**
- 10.06.20 MATTERS ARISING**
- i. Superfast Broadband - Truespeed
 - ii. Old Telephone Exchange
 - iii. Road sweeper
 - iv. Defibrillator
 - v. Condition of grass triangle – Bottom Lane
 - vi. Co-option of councillor
 - vii. Entrance to the Barn
 - viii. Website
 - ix. Condition of Vobster churchyard and velux windows
 - x. Barclays Bank mandate
 - xi. Alternative uses for telephone box
- 11.06.20 HIGHWAY ISSUES**
- i. Speed management on School Hill
 - ii. Sign posts on the Whatley Quarry/Nunney road into Coles Lane
- 12.06.20 PLANNING APPLICATIONS AND RELATED MATTERS**
- i. New Applications
 - ii. Mendip decisions

NB: The Council reserves the right to consider planning applications not listed on this agenda that may have been received by the Council after the agenda was issued.

13.06.20 CORRESPONDENCE

**Parish Clerk: Joy Book, Cloud End, 22 Audley Avenue, Torquay TQ2 7PD
Mobile : 07704 584953 Email: parishcouncils.frome@gmail.com**

14.06.20

ACCOUNTS AND OTHER FINANCIAL MATTERS

i. Payment of Accounts:

Clerk's Salary (May)		£246.55
Phone line rental x 2	5.50	
Utilities x 2	<u>4.00</u>	
		£9.50

HMRC PAYE (Period 3) £61.60

Case for defibrillator £535.14

ii. Receipts:

iii. Annual Governance Part 2 Exemption Certificate – approval and signing

iv. Barclays Bank mandate

15.06.20

ITEMS TO REPORT / ITEMS FOR NEXT AGENDA

i. Litter bin for Recreation Ground

16.06.20

DATE OF NEXT MEETING: 14th JULY 2020 at 7.15pm, The Barn

If restrictions are still in place, this meeting will be held remotely subject to there being sufficient urgent business to discuss. If insufficient matters have arisen, the July meeting will be cancelled and any every day matters will be dealt with under delegation as stated in the Business Continuity Policy.